



Before and Aftercare Program

2023-2024

The Before and After Care (BCAC) Program follows ALL school policies and expectations with some additional specific to BCAC.

Program

The BCAC Program at Sts. Peter and Paul Catholic School serves families who need student care prior to and after the regular school day hours Monday through Friday. Students are supervised by Counselors hired by the school. Students are afforded opportunities to complete home learning activities, read, play board games, watch movies, work on arts and crafts, and Counselor-led physical activities outside throughout the week. We ask that students bring healthy snacks to be enjoyed during their designated snack time on the Aftercare schedule. On Early Release Day, at no additional cost to families, students will be provided lunch from ChitChat, our daytime Café Vendor. Students who participate in the school's Athletic Program may participate in our AC Program. Students who are not picked up when practices/games end will be placed in our program and the same a daily fee will be assessed for aftercare provided ***after*** practices or games/meets.

Registration and Payments

Students are not accepted into the program without a Registration Form and Payment. The program expects a waitlist; therefore, students will be registered on a first come, first served basis. The Registration fee is \$25 for the year for anyone who participates for any amount of days/times. Registration does not roll over year to year. Beforecare monthly fee is \$75, or \$5 a day. The Aftercare monthly fee is \$250, or \$20 a day. ALL payments will be assessed and must be paid through FACTS according to your payment plan. Payments received late will be assessed as a \$10 late fee. Payments are to be made online through *FACTS*. No cash payments will be accepted.

Failure to meet payments in a timely manner will result in withdrawal from the BCAC Program. Students **MUST** be picked up by 6:00pm, or additional fees will be assessed. A \$5 fee for every 10 minutes of late pick-up will be assessed after 6pm. Multiple late pick-ups will result in withdrawal from the program.

Food

Students in BC and AC are more than welcome to bring a snack or food item from home and enjoy it during the designated time. On Early Release days, students may choose to bring lunch from home. Please be reminded that ChitChat will offer lunch at no additional cost. There will be no delivery of food from family members or deliveries services during BC and AC hours either.

Refund/Credit Policy



There are no refunds.

Arrival and Dismissal

All BC students must be signed-in daily by a parent/guardian in the Main Office using the designated Log. They enter through the Reception and will then report to a classroom for Beforecare. Doors open at 6:45am via the front black pedestrian gate.

All AC students **MUST** be signed out and picked up by someone who has been identified on the Emergency Contact Card with proper ID for verification or present school placard at the school. **NO** student will be dismissed without proper identification/document by pick-up individual. Students who did not attend the last 3 hours of the school day cannot return to campus for Aftercare.

Classes and Classrooms

Once students are placed in a class they cannot be switched without Administrative approval. All classes are made on a student-counselor ratio basis. Once the classrooms are locked for the day, they cannot be re-opened by any staff member. Students cannot return to their classrooms for any reason. We provide all materials for students' activities.

Withdrawal Process and Days of NO Service

If your child is to be withdrawn from the program, a 2-week notice is needed, and the account paid in full by the time of withdrawal. A student withdrawing from the program after payment has been made will not receive a refund for the unused days.

Although we do our best to keep these at a minimum, please know there will be days throughout the school year, where the BCAC program may not serve our families. We do not anticipate more than 5. These dates will be communicated in advance throughout the year.



Registration Form and Schedule

Student's Last Name: _____ First Name: _____

Grade: _____

SIBLINGS (attending) ONLY:

Sibling: _____ Grade: _____

Sibling: _____ Grade: _____

My BCAC Schedule

Place an X for the days that your student will attend the program each week.

Beforecare: 6:45am-7:30am

Monday	Tuesday	Wednesday	Thursday	Friday

Aftercare: End of Dismissal through 6pm or earlier, Monday-Friday

Monday	Tuesday	Wednesday	Thursday	Friday

I have read all information provided above and understand the policies and procedures of the Sts. Peter and Paul Catholic School Before/Aftercare Program, as well as those outlined in the Student/Parent Handbook.

Please Print Registering Parent/Guardian: _____

Signature: _____ *Date:* _____



Office Use Only

Student Name: _____

Grade: _____

Month	Amount Paid	FACTS	Date	Late Fee(s)
August				
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				

Signature: _____ **Date:** _____